



UASH Petition for Late Add

Name: _____ UID: _____

Class Year: _____ Option: _____ Advisor Name: _____

Caltech Email: _____ Other Email: _____

Cell Phone: _____ Pronouns (optional): _____

INSTRUCTIONS

1. Please read the [UASH Handbook](#) before writing and submitting this petition.
 2. All information provided on this form is PRIVATE and will only be shared with those who have a need to know. *If you are concerned about revealing deeply personal issues in your petition or to particular UASH members, please discuss methods for handling this with the Deans.*
 3. If you plan to submit medical documentation, please use the [Provider Report Form](#).
- Your petition must be submitted to the Registrar's Office. Please check the UASH website at www.registrar.caltech.edu/uash for deadline to submit documents.

1. List the course you wish to late add (one course per form):

Course No.	Sec. No.	Term/Year	Units	Instructor

2. Explain why you wish to late add this course (attach a separate sheet of paper if necessary):

UASH grants Late Add petitions **ONLY** when there has been a genuine mistake made in the recording of your classes, and there is instructor support.

Recommend

Do not Recommend

Signature

Date

Advisor Signature

Date

Check that you have included the following:

Note from instructor that supports the late add (required)

Advisor signature, we would like you to review your request with your advisor

International Student Programs Signature
(INTERNATIONAL STUDENTS ONLY)

Date