

UASH Petition for Reinstatement

Name: _____ Date (term/year): _____ / _____

UID: _____ Year of Study: _____ Option: _____

Caltech Email: _____ Other Email: _____

Mobile Phone: _____ Adviser's Name: _____

IMPORTANT NOTES

- ◆ Your petition and documents must be submitted to the Registrar's Office. Please check the UASH website at www.registrar.caltech.edu/uash for deadline to submit documents.
- ◆ If this is your first ineligibility, you may petition the Deans for reinstatement by the Friday of the first week of classes.
- ◆ All information provided on this form is PRIVATE and will only be shared with those who have a need to know. *If you are concerned about revealing deeply personal issues in your petition or to particular UASH members, please discuss methods for handling this with the Deans.*
- ◆ Please read the Guidelines for Preparing and Submitting Reinstatement Petitions, in the UASH Handbook §4 before writing and submitting this petition.

1. State the reason(s) that you are ineligible to register.

2. List the principal factors that you feel contributed to your ineligibility. Please be specific but brief. (Note: additional information may be provided in part 13.)

9. List any attached documents that support your statements in parts 6, 7 and 8. If appropriate, documents listed in parts 3 and 5 should be referenced. If no such documents are attached, write "N/A."

10. If there are any outstanding E's or I's remaining on your transcript, explain, for *each* of them, why you did not complete the E or I before petitioning UASH for Reinstatement. If you have completed your outstanding work and your new grade is not yet reflected on your transcript, be sure to include a signed note from the instructor of the course confirming that the work has been done and giving the appropriate grade.

11. List the course(s) you intend to take in the next three terms if you are reinstated:

This term		Next term		The next term	
Courses	Units	Courses	Units	Courses	Units
Total Units		Total Units		Total Units	

12. Does your adviser support your petition? (Note: Your Advisor Comment form must be attached.)

Yes

No

13. Provide any additional information that you would like UASH to consider in reviewing your petition. (Note: additional pages may be attached.)

14. Check that you have included the following with your petition:

Adviser Comment form

Audit sheet from Registrar

Relevant supporting documents (see Guide to Preparing Reinstatement Petitions in the UASH Handbook §4.)

Signed: _____

Date: _____