

UASH Petition for Change of Grade

Name: _____ Date (term/year): _____ / _____

UID: _____ Status: _____ Option: _____

Adviser's Name: _____ Adviser's Email: _____

Your email address: _____

If you do not wish to be advised of the Committee's decision by email, check this box and write your mailing address or campus mail code here. (UASH does not provide this information personally or by phone.) _____

IMPORTANT NOTES

- ◆ Your petition must be submitted to the Registrar's Office **by 1 p.m. on the first day of term**. Late submissions will be held until the next UASH meeting.
- ◆ All information provided on this form is CONFIDENTIAL and will not be shared with anyone other than the members of the UASH Committee.
- ◆ Please read the Guidelines for Preparing and Submitting Grade Change Petitions, in the UASH Handbook §3 before writing and submitting this petition.

1. List the course(s) for which you are requesting a grade change:

Course Number & Name	Term/Year Taken	Instructor	Old Grade	New Grade

2. Explain why you think your grade(s) should be changed. (Attach a separate sheet of paper if necessary.)

3. Check that you have included the following with your petition:

Explanatory note(s) from Instructor(s) (See UASH Handbook, §3)

Signed: _____

Date: _____