

Name: \_\_\_\_\_ UID: \_\_\_\_\_

Class Year: \_\_\_\_\_ Option: \_\_\_\_\_ Advisor Name: \_\_\_\_\_

Caltech Email: \_\_\_\_\_ Other Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ On Campus Residence: \_\_\_\_\_

### INSTRUCTIONS

1. Please read the [UASH Handbook](#) before writing and submitting this petition.

All information provided on this form is PRIVATE and will only be shared with those who have a need to know. *If you are concerned about revealing deeply personal issues in your petition or to particular UASH members, please discuss methods for handling this with the Deans.*

2. If you plan to submit medical documentation, please use the [Provider Report Form](#).

3. Your petition must be submitted to the Registrar's Office. Please check the UASH website at [www.registrar.caltech.edu/uash](http://www.registrar.caltech.edu/uash) for deadline to submit documents.

1. List the course you intend to take an 'E' grade in:

Term	Course Number	Course Title	Units	Instructor's Signature

2. Explain why you need an additional 'E' Grade. (Attach a separate sheet of paper if necessary)

3. Check that you have included the following with your petition:

**Note from instructor**, please include if appropriate

**Advisor signature**, we would like you to review your request with your advisor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Recommend     Do not recommend

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date