

UASH Petition for Late Add

Name: _____ UID: _____

Class Year: _____ Option: _____ Advisor Name: _____

Caltech Email: _____ Other Email: _____

Cell Phone: _____ Pronouns (optional): _____

INSTRUCTIONS

1. Please read the [UASH Handbook](#) before writing and submitting this petition.
2. All information provided on this form is **PRIVATE** and will only be shared with those who have a need to know. *If you are concerned about revealing deeply personal issues in your petition or to particular UASH members, please discuss methods for handling this with the Deans.*
3. If you plan to submit medical documentation, please use the [Provider Report Form](#).
4. Your petition must be submitted to the Registrar's Office. Please check the UASH website at www.registrar.caltech.edu/uash for deadline to submit documents.

1. List the course you wish to late add (one course per form):

Course Number & Name	Term/Year Taken	Name of Instructor

2. Explain why you wish to late add this course (attach a separate sheet of paper if necessary):

UASH grants Late Add petitions ONLY when there has been a genuine mistake made in the recording of your classes, and there is instructor support.

Recommend Do not recommend

Signature Date

Advisor Signature Date

International Student Programs Signature Date
(INTERNATIONAL STUDENTS ONLY)

Check that you have included the following:
 Note from instructor that supports the late add (required)
 Advisor signature, we would like you to review your request with your advisor